

Minutes of the Maui Canoe Club Board of Directors Meeting

Wednesday August 21, 2019 held at Hokulani Pavilion Kihei, HI

Meeting was called to order by Steve Matthews, President at 1:03 PM

Present: Steve Matthews, Phil Brown, Jeff Moore, Larry Zolezzi, Gary Salenger and Dan Deknis. Bill Chase was on the phone. Guests: Mary Dungans, Barbara Moore and Val Wallace

Call to order

Board welcomed Larry Zolezzi to the Board and congratulated Gary Salenger as the new vice president.

The Board went into Executive Session at 1:07 PM, resumed regular meeting at 1:19 PM

Finance Report

Phil presented the finances of the club.

We have \$26,552 in checking, \$46,342 in our reserve account and \$3 in petty cash -- total \$72,897. Reserve account currently is yielding 2.29%.

Major expense upcoming is for final payment and delivery of our new canoe, somewhere around \$10,000.

(The full finance report is appended to these minutes.)

Facilities

Jeff Moore reported that one single hull is back from Ding King and needs to be re-rigged. 2 additional hulls are at Ding King for repair – one is done, second will be done in 2 weeks. LLA canoe is next for repairs. 'iako repairs are being done using epoxy finish to last longer. Will explore the price for Ding King to apply the epoxy only.

Wash down hoses have been repaired, additional stepping stones placed and locks being oiled regularly. Discussion that a committee be formed to get more club members involved in all areas of the upkeep of the club and our assets.

Beach captain report

Steve reported that the 8:30 paddle is operating 3 days a week with an average of 3 hulls being used. Larry reported that the 7:30 paddle is operating 5 days a week with 2-3 hulls with many guests. The 4 man canoe is used as well.

Revision of captain training

Steve presented a proposed Captain training outline for review. Discussion of the outline included areas of captain's role and responsibilities, insurance, safety, care and maintenance of equipment, training and board approval, verification (quiz), physical abilities, canoe knowledge, operations, steering techniques, launch and landing, huli and recovery. A checklist would be created to monitor progress of a candidate. Training would be for both MCC and MPP captains. Annual refresher for existing captains as well as check rides for returning captains. All agreed that Steve should continue and fill in and complete the outline. Also, the suspension of training will remain until the proposed captain training program is complete, reviewed and approved by the board.

Creation and support of committees

The club needs more involvement by more members in supporting activities required to operate the club at the level needed. The board and a few members can not do all the work required. Steve requested that committees be formed, chartered and filled with additional members. The committees recommended are – canoe, building & grounds and membership.

Gary, as the new vice president, will organize the committees. Jeff and Val Wallace will work to form the canoe committee. Mary Dungs and Gary Salenger will be responsible for the Grounds and Membership. Charters/scope of each committee are due to Gary by 8/30/2019. Mary discussed that MCC and MPP should be one ohana and work/collaborate together more – paddle times, event, committees, etc.

Additional storage container

The request to add another storage container has been put on hold by the DLNR for now as the DLNR resolves other events on the larger parcel of land. No specifics are known.

Fish pond access

After discussion, the board voted to maintain the rule that canoes cannot enter the fish pond. MCC/MPP have not been associated with the negative press on canoes in the fishpond but it was decided to wait until direction of the fish pond use is known.

Beach clean up 9/28

More to follow. Mary and the Pinks are planning beach clean up from 9-11 am with a picnic to follow. All MCC and MPP members are being asked to join in.

Other discussion followed that MCC and MPP should do more social events together, such as Pau Hana, etc. Mary Dungs volunteered to chair a Social Committee.

Holiday party planning

December 12th is the date! Similar to last year at the Kihei Community Center. Same DJ, caterer, format. Will need member support for set up and take-down. A call to support and attend will be sent out.

Next meeting will be on 11/13/19 at 11:00 AM

Meeting closed at 2:30 PM.

Maui Canoe Club
Profit & Loss Budget vs. Actual
January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Club logo wear sales	4,816.00	5,000.00	-184.00	96.3%
Dividends	385.93			
Donations	0.00	800.00	-800.00	0.0%
Membership Dues				
Family membership	6,595.80	15,000.00	-8,404.20	44.0%
Lifetime	2.00	2.00	0.00	100.0%
Provisional membership	26,137.75	25,000.00	1,137.75	104.6%
Regular membership	10,509.00	18,800.00	-8,291.00	55.9%
Total Membership Dues	43,244.55	58,802.00	-15,557.45	73.5%
Sale of Assets	0.00	0.00	0.00	0.0%
Total Income	48,446.48	64,602.00	-16,155.52	75.0%
Gross Profit	48,446.48	64,602.00	-16,155.52	75.0%
Expense				
Contract Labor	0.00	3,000.00	-3,000.00	0.0%
Equipment	-364.66	13,000.00	-13,364.66	-2.8%
Equipment Rental	200.00	200.00	0.00	100.0%
Excise tax	173.80	290.00	-116.20	59.9%
Gifts	0.00	320.00	-320.00	0.0%
Insurance				
Liability Insurance	-346.00	11,000.00	-11,346.00	-3.1%
Total Insurance	-346.00	11,000.00	-11,346.00	-3.1%
Items for Sale				
Hats	0.00	500.00	-500.00	0.0%
Rash Guards	81.93	1,200.00	-1,118.07	6.8%
Items for Sale - Other	2,444.62	4,100.00	-1,655.38	59.6%
Total Items for Sale	2,526.55	5,800.00	-3,273.45	43.6%
Lease Expense	0.00	70.00	-70.00	0.0%
Licenses and Permits	12.00	15.50	-3.50	77.4%
Miscellaneous	0.00			
Office Supplies	60.41	450.00	-389.59	13.4%
Postage and Delivery	296.66	1,050.00	-753.34	28.3%
Printing and Reproduction	274.07	20.00	254.07	1,370.4%
Professional Fees				
Accounting	651.04	650.00	1.04	100.2%
Consulting	313.68	325.00	-11.32	96.5%
Total Professional Fees	964.72	975.00	-10.28	98.9%
Rent	0.00	385.00	-385.00	0.0%
Repairs				
Equipment Repairs	8,240.57	14,000.00	-5,759.43	58.9%
Total Repairs	8,240.57	14,000.00	-5,759.43	58.9%
Sugar Beach Property Mtce				
Contract Expense	2,652.29	4,100.00	-1,447.71	64.7%
Total Sugar Beach Property M...	2,652.29	4,100.00	-1,447.71	64.7%
Supplies				
Beach ops	329.15	490.00	-160.85	67.2%
Building and grounds	410.16	1,100.00	-689.84	37.3%
Canoes	1,098.00	1,355.00	-257.00	81.0%
Gasoline	0.00	30.00	-30.00	0.0%
Marketing	10.93	25.00	-14.07	43.7%
Office	0.00	0.00	0.00	0.0%

Maui Canoe Club
Profit & Loss Budget vs. Actual
 January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
Total Supplies	1,848.24	3,000.00	-1,151.76	61.6%
Travel & Ent				
Entertainment	915.25	500.00	415.25	183.1%
Meals	2,053.66	4,000.00	-1,946.34	51.3%
Total Travel & Ent	2,968.91	4,500.00	-1,531.09	66.0%
Utilities				
Water	343.30	600.00	-256.70	57.2%
Total Utilities	343.30	600.00	-256.70	57.2%
Total Expense	19,850.86	62,775.50	-42,924.64	31.6%
Net Ordinary Income	28,595.62	1,826.50	26,769.12	1,565.6%
Other Income/Expense				
Other Income				
Interest Income	134.99	0.65	134.34	20,767.7%
Total Other Income	134.99	0.65	134.34	20,767.7%
Net Other Income	134.99	0.65	134.34	20,767.7%
Net Income	28,730.61	1,827.15	26,903.46	1,572.4%